

**CHESTERFIELD COUNTY COUNCIL  
PLANNING AND ZONING COMMITTEE MEETING  
COUNCIL CHAMBERS  
February 12, 2024 . . . . . 9:00 A.M.**

**PRESENT:** Mary Anderson, Committee Chair; Committee Member Todd Smallwood.

**ABSENT:** Committee Member Bruce E. Rivers.

**OTHERS PRESENT:** Timothy L. Eubanks, Administrator; C. Heath Ruffner, County Attorney/Assistant Administrator; Michelle Stanley, Finance Director; Derrick Outen – Codes Enforcement; Debra Carmona and Jose Carmona.

**PRESS:** Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 178 Mill Street, Chesterfield, SC, and the County Website ([www.chesterfieldcountysc.com](http://www.chesterfieldcountysc.com)). In addition, it was made available to the newspapers and concerned citizens (*upon request*).

**CALL TO ORDER**

Committee Chair Anderson called the meeting to order.

**ADOPTION OF AGENDA**

Committee Member Smallwood made a motion to adopt the February 12, 2024 meeting agenda. Committee Chair Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**APPROVAL OF MINUTES**

**a. November 8, 2023 – Committee Meeting**

Committee Member Smallwood made a motion to adopt the November 8, 2023 meeting agenda. Committee Chair Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**UNFINISHED BUSINESS**

**a. Establishment of Mobile Home Parks and Subdivisions**

There was discussion regarding the current ordinances and procedures relating to Mobile Home Parks and Subdivisions.

Mr. Derrick Outen, Codes Enforcement Director, is going to highlight changes he feels should be made to these Ordinances and possibly review combining the two ordinances.


The next meeting is scheduled for Wednesday, February 28, 2024 at 9:00 a.m.

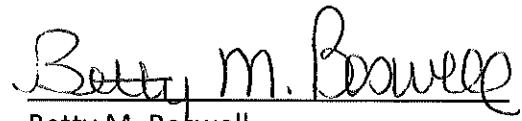
**ADJOURN**

Committee Member Smallwood made a motion to adjourn. Committee Chair Anderson seconded the motion. Voting in favor of the motion was unanimous. Motion passed.

**APPROVED:**

**ATTEST:**

  
Mary Anderson, Chair  
Planning and Zoning Committee  
Dated: February 27, 2024

  
Betty M. Boswell  
Clerk to Council